

Eagleside Elementary School

Parent Handbook

2022 – 2023



Home of the Cowboys

Eagleside Elementary School
9750 Sentry Drive
Fountain, Colorado 80817
(719) 382-1520
Website: <http://eaglesideweb.ffc8.org>

Message from Your Principal

Welcome to Eagleside Elementary School where we are ***Rising Strong!*** We are eager to begin another wonderful school year; our teachers are working hard to plan a challenging learning experience for all our students. We take our responsibility very seriously, and we will do our best to provide your child with rigorous, relevant, and engaging instruction.

At Eagleside, we are put relationships at the foundation of our work with students, parents, and the community. We emphasize the importance of social/emotional development and skills, and we work daily to incorporate that into our classrooms and building environment. Every day is started with teachers greeting each student as they enter the classroom, and is followed with a morning meeting to set the tone for the day. These meetings allow for relationship building, sharing out, and skill practice. We feel strongly about sharing positive affirmations among all in our building, and we teach children to how recognize and affirm positive actions/traits in others. Additionally, we continually teach, model, and practice our PRIDE matrix.

Parents/Guardians, you are an integral part of your child's education and we invite you to participate in your student's journey. We will have a number of opportunities for you to engage in through the year, such as community nights, book fair, holiday shop, etc. If you are interested in volunteering, please reach out to your student's teacher or our PTO.

Please take the time to go over this handbook as a family and become familiar with Eagleside Elementary School and its practices. It is our hope that you will find answers to many of your questions in the handbook. Policies and expectations are written and carried out to ensure a safe, productive learning environment. Please feel free to contact us with any questions you may have.

We have a number of resources available for your student and your family. In addition to teachers, we have a full-time nurse, counselor, school psychologist, Dean of Students, instructional coach, and school resource officer. These individuals offer a variety of support to all students in the building.

I look forward to meeting each of you. I am thankful that you have chosen Eagleside for the education of your student(s). If you should have any questions or concerns, please do not hesitate to contact me.

With Eagleside Pride,

Anne Warren, Principal
Eagleside Elementary
719-382-1520
awarren@ffc8.org

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School Staff and Faculty

Principal: Anne Warren

Assistant Principal: Kelley Stone

Dean of Students: Jennifer Kinkennon

Kindergarten

Samantha Halchak
Crystal Ridge
Molly Stoos

First Grade

Sandra Alley
Sandra Quesada
Trisha Roiger

Second Grade

Charlee Jones
Cara Price
Alyshia Schoell

Third Grade

David Allen
Sarah Carpenter
Sue Clapp
Sheilah Yamamoto

Fourth Grade

Ashton Ehrecke
Sandy Haralson
Candy King
Stephanie Stinchecum

Fifth Grade

Greg Benton
Stefany Horn
Hunter Stoltzfus

Interventionist:

Elizabeth Barnes

ELL Teacher:

Elaine Bicking

Specialists:

Samantha Fischnich – Art
Chris Litzelman – Physical Education
Loren Martinez – Music
Samantha Williams – Media/STEM Facilitator

Special Education Staff:

Maggie Coad – Moderate Needs
Brittany Preston – Moderate Needs

Center Based Staff:

Kayleigh Thornton – Autism
Katelynn Edwards - Significant Support Needs

School Psychologist

Cynthia Goodwyn

School Counselor

Jen Matli

OT/PT

Simon Pratt – Physical Therapist
Juaquina Broughton – Occupational Therapist

Speech Therapists

Shawn Moore
Maria Villa

Instructional Coach

Nicholle Hays

Para Educators

Anna Barcenas
Stephanie Bojorquez
Michelle Cooper
Amber Heathman
Josette Ogren
Penny Pfahl
Barbara Schara
Diana Swank
Jennifer Willham

Office Staff

Crystal Dower - School Secretary
Alexis Herrandura – School Secretary
Melissa Smalley – School Secretary
Kim Bedford – School Nurse

Mission of Fountain-Ft. Carson School District #8:

To develop generations of world class learners capable of being successful members of society by providing a positive, empowering and safe environment where academic excellence is the desired result for all students.



Superintendent of District 8 Schools:

Dr. Keith Owen

Board of Education:

Teresa Wright – President

Don Grubbs – Vice President

Kenneth Coffee, Jr. – Board Treasurer

Shirley Martinez – Board Director

Rose Terrell – Board Director

Eagleside Mission and Vision

Mission

To create a challenging learning environment for all students by setting high expectations and providing quality instruction. Our school promotes a safe and nurturing learning environment in which we support students, staff and families.

Vision

Students at Eagleside will achieve personal success in their learning and become responsible, productive citizens.



Attendance Procedures

ABSENCES AND EXCUSES

([Board Policy JH](#))

Research has shown that one of the greatest factors of student success in school is regular attendance. Our Eagleside attendance team consistently monitors student attendance and data. We are here to partner with your student and family and can provide many resources to support consistent attendance and on-time arrivals.

Though we recognize each case is unique, our district policy, and Colorado state guidelines, require that schools maintain accurate attendance records to assure we meet the needs of our students in the classroom each day.

If your child is going to be absent please report the absence to our front office or through the portal on the Eagleside website.

The following are excused absences:

- Personal illness (if illness exceeds three consecutive days, a doctor's note is required)
- Death of a relative
- Observance of religious holiday
- Military block leave- up to 5 school days with a copy of military orders
- Doctor, dental and therapy appointments with proper documentation (If possible, please schedule such appointments after school hours)
- Emergency situations- such cases may be approved by administration on an individualized basis

The following are unexcused absences:

- Personal illness that exceeds three consecutive days without a doctor's note – While we understand illness happens; a parent phone call or note will not constitute an excused absence.
- Military block leaves without orders
- Family events- vacations, birthdays, family visits, other family members' appointments, etc.

Attendance is taken by teachers each day by 7:45am. Our Infinite Campus parent dialer goes out at 8:30. This is the practice across all elementary schools in District 8.

Definitions for Attendance Concerns

Attendance watch:

Students who have four or more absences in a quarter will receive a phone call from the Dean of Students. The purpose of this early communication is open the lines of communication between the attendance team and family regarding each individual situation.

Attendance intervention: Students who continue to accumulate absences after contact from the teacher and dean, will receive a formal attendance intervention notification letter in the mail. A copy will also be sent to the email listed in Infinite Campus.

Chronic Attendance Plan: Students who continue to accumulate absences after an attendance intervention notification will be placed on a formal attendance plan. This is typically when students have reached a 12% absence rate.

In the unlikely event that attendance continues to be a concern, court proceedings may be initiated.

Parent Notice: Documentation must be provided by Eagleside that parents have received the notice of the attendance policy before going to court. Eagleside will send a note home having parents confirm they have read the “Parent Handbook”, and they understand the attendance policy. Parents also agree to the attendance policy when registering their children each year.

Follow the link to board policies for more specific definitions and requirements. (D8 Board Policy JH)

MAKE-UP WORK

Make-up work shall be provided for any class in which a student has an *excused* absence unless otherwise determined by the building administrator. It is the responsibility of the student to communicate with the classroom teacher to obtain any make-up work.



Behavior Expectations

BULLYING



Fountain-Fort Carson School District 8 is committed to Bullying Prevention and Education.

Bullying Prevention and Education

Bullying and other behaviors as defined below are prohibited on district property, at district or school-sanctioned activities and events, when students are being transported in any vehicle dispatched by the district or one of its schools, or off school property when such conduct has a nexus to school or any district curricular or non-curricular activity or event.

Prohibited behavior

- Bullying
- Retaliation against those reporting bullying and/or the behaviors prohibited by this policy
- Making knowingly false accusations of bullying behavior

Definition

Bullying is the use of coercion or intimidation to obtain control over another person or to cause physical, mental or emotional harm to another person. Bullying can occur through written, verbal or electronically transmitted expressions (i.e., cyberbullying) or by means of a physical act or gesture. Bullying is prohibited against any student for any reason, including but not limited to any such behavior that is directed toward a student on the basis of their academic performance or against whom federal and state laws prohibit discrimination upon the bases described in C.R.S. 22-32-109 (1)(II)(I).

Reporting

Any student who believes they have been a victim of bullying and/or other behaviors prohibited by this policy, or who has witnessed such bullying and/or other prohibited behaviors, is strongly encouraged to immediately report it to a school administrator, counselor, or teacher.

A student who engages in any act of bullying, retaliation, and/or other behaviors prohibited by this policy is subject to appropriate disciplinary actions including but not limited to suspension, expulsion, and/or referral to law enforcement authorities.



Fountain-Fort Carson School District 8 operates according to policies established by the Board of Education. For additional information, please refer to Policy [JICDE](#).

is it BULLYING?

. When someone says or does something
unintentionally hurtful and they do it once, that's

RUDE.

. When someone says or does something
intentionally hurtful and they do it once, that's

MEAN.

. When someone says or does something
intentionally hurtful and they *keep doing it* - even
when you tell them to stop or show them that
you're upset - that's

BULLYING.

Prevention:

Fountain-Ft. Carson School District 8 believes prevention and education are the most impactful practices that prevent bullying behaviors. We strive to establish a school culture that incorporates expected behavior and effectively responds to non-bullying and bullying incidents through the disciplinary process. **All incidents of bullying need to be reported to appropriate school personnel.**

CONDUCT/SCHOOL RULES

The staff of Eagleside Elementary maintains high expectations for student behavior and conduct. As a school, we utilize Positive Behavior Intervention and Support (PBIS), a school-wide program that promotes positive behaviors in our students. The acronym we use to define these positive behaviors is **P.R.I.D.E.** It stands for Positive Attitude, Respect, Integrity, Dedication and Empathy. Students are explicitly taught our expectations for each area within the building as well as how to interact with other students, and these expectations are reinforced through P.R.I.D.E.

Students learn more about P.R.I.D.E. expectations through classroom lessons, modeling and practice. Something that is exciting for our students is the P.R.I.D.E. ticket we have in place to reinforce these positive behaviors when demonstrated.

EXPECTATIONS

EAGLESIDE PRIDE

SETTING

	CLASSROOM	HALLWAYS	PLAYGROUND	CAFETERIA	BATHROOMS	ASSEMBLIES
P POSITIVE ATTITUDE	<ul style="list-style-type: none"> LEAD BY EXAMPLE STRIVE TO BE YOUR BEST BE OPEN-MINDED TO LEARNING 	<ul style="list-style-type: none"> USE MANNERS BE POLITE 	<ul style="list-style-type: none"> TALK AND ACT APPROPRIATELY 	<ul style="list-style-type: none"> SAY "PLEASE" AND "THANK YOU" TAKE ONLY WHAT YOU ARE GOING TO EAT 	<ul style="list-style-type: none"> GET IN/GET OUT 	<ul style="list-style-type: none"> BE ON YOUR BEST BEHAVIOR
R RESPECT	<ul style="list-style-type: none"> LISTEN TO OTHERS USE APPROPRIATE/KIND LANGUAGE 	<ul style="list-style-type: none"> QUIET/NO VOICES STAY IN A STRAIGHT LINE HANDS TO SELF 	<ul style="list-style-type: none"> ENGAGE IN PROPER PLAY SHARE EQUIPMENT 	<ul style="list-style-type: none"> EAT YOUR OWN FOOD KEEP HANDS TO YOURSELF USE INDOOR VOICES 	<ul style="list-style-type: none"> WAIT YOUR TURN MAKE SURE TOILET FLUSHES CONSERVE WATER 	<ul style="list-style-type: none"> SHOW APPRECIATION APPROPRIATELY QUIET VOICES
I INTEGRITY	<ul style="list-style-type: none"> TAKE RESPONSIBILITY FOR YOUR ACTIONS SET AND MEET GOALS BE SAFE 	<ul style="list-style-type: none"> WALK WATCH WHERE YOU ARE GOING 	<ul style="list-style-type: none"> USE EQUIPMENT CORRECTLY BE SAFE 	<ul style="list-style-type: none"> USE GOOD TABLE MANNERS CLEAN UP AFTER YOURSELF 	<ul style="list-style-type: none"> KEEP THE AREA CLEAN REPORT ANY INAPPROPRIATE BEHAVIOR/DAMAGE REPORT PROBLEMS/SHORTAGES (TOILET PAPER, SOAP, ETC.) TO ADULTS 	<ul style="list-style-type: none"> STAY FOCUSED ON PRESENTER/PERFORMER
D DEDICATION	<ul style="list-style-type: none"> CHALLENGE YOURSELF BE READY TO LEARN ADVOCATE (SPEAK UP) FOR YOURSELF TURN WORK IN ON TIME STAY FOCUSED 	<ul style="list-style-type: none"> GO DIRECTLY TO YOUR DESTINATION KEEP TO THE RIGHT 	<ul style="list-style-type: none"> FOLLOW WHISTLE SIGNALS BE PREPARED FOR THE WEATHER REPORT ANY DAMAGE/POSSIBLE DANGER 	<ul style="list-style-type: none"> FINISH UP ON TIME WAIT FOR PERMISSION TO GET OUT OF YOUR SEAT 	<ul style="list-style-type: none"> USE AT APPROPRIATE TIMES WASH HANDS RETURN TO CLASS PROMPTLY 	<ul style="list-style-type: none"> STAY SEATED FACE FORWARD LISTEN TO ADULT DIRECTIVES
E EMPATHY	<ul style="list-style-type: none"> SPEAK UP FOR OTHERS ACCEPT DIFFERENCES ENCOURAGE CLASSMATES 	<ul style="list-style-type: none"> USE SILENT GREETINGS (SMILE, WAVE, FINGER WAVE) HELP EACH OTHER 	<ul style="list-style-type: none"> INCLUDE EVERYONE ASSIST OTHERS WHEN NEEDED 	<ul style="list-style-type: none"> MAKE ROOM FOR OTHERS RESPECT MONITORS/LUNCHROOM STAFF 	<ul style="list-style-type: none"> RESPECT PRIVACY RESPECT PERSONAL SPACE 	<ul style="list-style-type: none"> ENCOURAGE PRESENTER/PERFORMER

The following "Basic Rules and Definitions," from the Board Policy JICDA Code of Conduct, are minimum behavioral expectations for students at Eagleside. Students are also expected to demonstrate courtesy to others and personal responsibility.

DRESS CODE

Appearance is an important social communication, even in elementary school. Eagleside maintains a dress code to ensure a learning environment that is appropriate and free of distractions.

Tank tops with shoulder straps less than 2 inches in width, tube tops, halter tops, "spaghetti strap" dresses, cropped shirts, bare midriffs or other provocative types of clothing are not allowed. Tights and spandex shorts are not to be worn as pants. Other apparel that is excessively short, tight, overly revealing or low cut; has writing or pictures that display tobacco products or logos, alcoholic beverages, or illegal drugs; suggestive or obscene language or violent acts; or is suggestive of gang affiliation may not be worn. Students may not wear hats, scarves, or other head coverings inside the building accept for special circumstances and with prior approval from the principal. **Students in violation of this dress code will be asked to change clothes.**

ELECTRONIC DEVICES/CELLPHONES/TOYS

Students are encouraged to bring only learning materials to school. The school and school personnel are not responsible for lost, damage, or theft of personal items, and any item that causes a distraction or a conflict will be confiscated by school staff. Cell phones and other electronic devices should be turned off while at school and kept in backpacks throughout the school day.

General Information



BIRTHDAY CELEBRATIONS

We want each of our students to feel special, particularly on their birthday. If you would like to bring birthday treats for your child, please follow these guidelines: Communicate with the teacher to provide information about the snacks and when the snack will be provided and to determine if food allergies are present in the classroom. *We cannot accommodate impromptu celebrations because of the interruptions to the planned instruction.* State and federal law require us to provide healthy snack choices. **Homemade treats are not allowed.**

BUS PROCEDURES

Students who will be riding the bus must be registered every year. You can do this online by visiting www.ffc8.org and clicking on Transportation under Departments. Students riding the bus arrive around 7:10 am. Buses depart Eagleside at 2:35 pm. Students will go straight into the building when they are dismissed from the bus. They will be able to get breakfast in the cafeteria. You can find bus routes and schedules on the transportation link. Contact the transportation office at (719) 382-1335 if you have any questions regarding transportation.

CHILD CUSTODY/VISITATION/ACCESS TO SCHOOL RECORDS

In most cases, when parents are divorced, both parents continue to have equal rights where their children are concerned. If you have a court order that limits the rights of one parent in matters such as a custody or visitation, please bring a copy to the office. Unless a current court order is on file and specifically states denial of parenting rights, we must provide equal rights and access to both biological parents.

COMMUNICATION

E-mail is a vital communication link. Please ensure that you keep your e-mail address up to date with our front office along with updates to phone numbers. A weekly newsletter will be available on our website and a monthly calendar will be sent home around the first of the month to keep you current and informed of our school events. Individual teachers may send home notes or classroom newsletters to keep you informed about classroom activities. Our school newsletters are also available on our website <http://eaglesideweb.ffc8.org>.

DISMISSAL

Our staff will use the following to get students to the correct dismissal location at the end of each day. A safe dismissal is the goal of these procedures. Please review the procedures below and ensure that your child is familiar with the applicable procedure or procedures.

1. **Bus Riders:** Students will be escorted to the bus by school staff.
2. **Walkers:** Students that walk or ride their bike all the way home. All walkers will be escorted to the fence on the west side of the building. They will have the opportunity to meet siblings on the yellow curb. Walkers will be directed to either the crosswalk at Lantern and Trackage, or out of the gate on the north side of the bus lane, closest to Firecracker. If walkers live anywhere north of Firecracker, it is preferred for them to go out the north gate. If, as a parent, you would like to meet your walker and walk home with them, you may meet them at the cross walk on Lantern and Trackage OR just north of the bus lane. Due to safety concerns, cars will not be allowed to park in front of the buses to wait for students at the end of the day. If you would like to transport your student home in a vehicle, please go to the front of the building for student pick-up.

3. **Pick-Up:** Any student who is riding home in a private vehicle will be escorted to the pick-up lane on the south side of the building. Students will stay with staff members until their vehicle arrives. Parents may use the drive-through pick-up lane or park and walk to the front of the building to meet their child. Parents using the parking lot must park in a legal parking spot. Students will not be allowed into the parking lot without an adult escort. In the pick-up lane, please pull as far forward as possible. Staff will bring your student(s) to the vehicle and open the car door to help ensure an adult-to-adult transfer. Please be patient as we make sure that every student is safe.

*****Any changes in dismissal procedures for your child/children should be communicated to the office staff before 2:00 pm to guarantee the information can be given to the student before dismissal procedures begin.*****

FIELD TRIPS

Teachers are encouraged to allow students to experience field trips, either virtually or in-person. The purpose of field trips is to supplement the curriculum, and are viewed as required academic school work. A student's behavior is expected to be exemplary on a field trip. If this will be a problem, you may need to attend the field trip with your child. Permission slips are to be signed by the parent before a student is allowed to attend any field trip. If you do not wish for your student to participate in a field trip, please contact your student's classroom teacher. Siblings are not allowed to attend field trips.

LOST AND FOUND

Articles found in the building or on school grounds should be turned in. Articles not claimed will be discarded or donated to charitable organizations. Please ensure items have your child's name written on them to assist in recovery of lost items.

PARKING LOT GUIDELINES

The safety of the children is our first and primary concern. Please read through the procedures so you are familiar with how the parking lot works and the expectations we expect our staff and students to follow.

Curbside Drop-off

Drop Off: Please wait in single file along the curbside and pull as far forward as possible. The drop off zone begins in front of the cafeteria. Please pull all the way forward so that multiple cars may drop off at the curbside. School personnel will open the door and greet the student as they are dropped off. **Do not drop the student off in the parking lot. This is a safety hazard for the student.**

Parents, just a reminder that if you need to get out of your vehicle in the morning, please do not go through the drop off line. In order to maintain flow of traffic, we cannot be stopping vehicles, getting out, unbuckling children, etc. If you need to get out of your vehicle, please park in the main lot. If parents are stopping and exiting the vehicle in the drop off line, we will be asking that you begin to use the main parking lot. Thank you so much for your support with this as we work to ensure safe, efficient traffic flow and safe arrival for our students

Pick up: Please do not leave your vehicle. Staff will guide students to the correct vehicle, so stay in your car and wait patiently for your student to come to you. Please exit courteously and cautiously to make room for other parents to pick up their child along the curbside. All students will need to be properly restrained inside the car before leaving school property.

Parking: The parking lot is intended for parking only. Drop off in the parking lot is not allowed. If you would like to park and pick up your student at dismissal, please walk to the cross walk, and wait for the monitor to allow you to cross to the front of the school building.

PLEDGE OF ALLEGIANCE

Each school day begins with the Pledge of Allegiance. This is a salute to our country. Any student or family whose religious beliefs prevent them from participating in this activity should speak to the teacher so as to be excused from this part of the school day.

RECORDS/WITHDRAWALS

The school office keeps an up-to-date enrollment card on file for each child. If you move or change your residence or telephone number, report the new information to the office as soon as possible. ***It is very important that we have telephone numbers where you can be reached in case of an emergency. We also request the name and phone number of a responsible person in case you cannot be reached.***

Please contact our office if it should become necessary to withdraw your student from school. We will receive a records request from the new school and automatically forward all school records.

SCHOOL HOURS

The school day is 7:25 am – 2:25 pm. Students should not arrive to school until 7:10 am. Students will be allowed in the building at 7:10 am and go directly to their classroom unless eating breakfast. Those eating breakfast will go directly to the cafeteria. Front Office hours are 7:00 am – 3:45 pm.

VISITORS

We welcome visitors to the building and volunteers are an important piece to our success. The most effective way to communicate with teachers is via email or through the REMIND app. You can also call the school (719-382-1520) during regular hours and leave a message for the teacher. All visitors must sign in at the office before proceeding into the building. Please know that we are not allowing “drop-in” visitors to classrooms during that day in an effort to maintain the learning environment. Visitors must be pre-arranged with the office staff notified prior to the visit or they may not be permitted to enter. All visitors must present a photo ID, be scanned by the Raptor system and be issued a visitor’s badge which needs to be worn and visible while in the school. This procedure may be modified for large group activities, such as performances.



Health/Nutrition

BREAKFAST AND LUNCH

School breakfast and lunches are available to students in kindergarten through grade five. If your child brings a sack lunch, milk or juice will be available. Breakfast costs \$1.35 and Lunch costs \$2.60.

ILLNESS

Students should stay at home when they have a fever, diarrhea or have vomited in the previous 24 - 48 hours. In the event your child becomes ill at school, he/she will be made as comfortable as possible until the parent arrives to take the child home. We do not have facilities to provide care. In the event your child vomits or develops a fever above 100.4° while at school, he/she will be placed in our school clinic until they are picked up by the parent, guardian or emergency contact person. Students who vomit or have a fever will be contacted by the school nurse or office staff, and the student must be picked up.

IMMUNIZATIONS

The school district requires documentation of immunizations for your child to attend school. Colorado Statute 6CCR 1009-2 mandates the establishment of school required vaccines through the authority of the Colorado Board of Health as a requirement for student attendance at Colorado Schools.

If your child does not have the required immunization documentation, your child's registration may be delayed. Once you provide immunization documentation, the school secretary will check the minimum requirements and document in Infinite Campus. The secretary will give the documentation to the school nurse, and the nurse will confirm that requirements have been met. If immunizations do not meet minimum requirements, the nurse will contact you to develop a plan that complies with the Colorado immunization law. If compliance is not reached, the school principal will meet with you to confirm the plan and determine next steps.

If your child cannot receive an immunization for medical reasons, a physician must sign a medical exemption. If you need an exemption form for your physician to sign, please call the school nurse at your child's school to receive one. If an immunization is against your religious beliefs, you must sign a religious exemption. If you have personal beliefs opposed to an immunization, you must sign a personal exemption. If it is necessary for you to sign an exemption, please schedule an appointment with the school nurse.

MEDICATIONS

First Aid: Office personnel do not diagnose or give treatment other than first aid. All major injuries are referred to the parents, or in case they cannot be reached, the emergency contact person will be notified. In the case of an emergency, 911 services will be requested.

If a child requires *any type of medication* to be administered during school hours, the parent must complete the "Permission to Administer Medication at School" form available from the front office. A doctor's prescription both authorizing the school to administer the medication, and informing the school of the time and dosage is required. The medication must be in a prescription bottle. Students shall not be permitted to carry or administer medication on their own. Over the counter medications must also have a doctor's prescription to be administered by school personnel.

PERSONAL CARE ITEMS

The following items in the health office, may be applied to your child if needed. Vaseline (for chapped lips) and lotion (hypoallergenic, free of active ingredients and common allergens). Please inform your school nurse if you **do not** want these items applied to your child and they will provide you with an opt out form.

Parent Involvement



PARENT TEACHER ORGANIZATION (PTO)

The PTO is an important support system at Eagleside. The group works hard to enrich the school's curriculum, assist teachers, and provide individual help to students as well support the mission of the school. PTO meetings are held the third Tuesday of each month at 2:45 pm. If you would like to volunteer or need more information about volunteer opportunities please email the group at eaglesidepto@gmail.com.

VOLUNTEERING

We value the volunteer services of our parents/guardians. Our staff will have plenty of opportunities for volunteers to complete a variety of tasks. Contact the group to inquire more about how to volunteer at the school eaglesidepto@gmail.com.



Safety

ANIMALS ON SCHOOL PROPERTY

Animals are **NOT** permitted on school property unless approved by the principal and they enhance the educational program, or when allowed by law (e.g., service animals, law enforcement animals). Please do not bring your pets to school at the end of the school day to walk home with your child. Dogs, in particular, can create an intimidating and sometimes dangerous situation for our students.

EMERGENCY DRILLS

Safety is our top priority at Eagleside. To ensure staff and students are aware of procedures and know how to respond if an emergency were to occur, we conduct Standard Response Protocols (SRP) monthly. We appreciate your patience and cooperation when we practice emergency drills.

SECURE	LOCKDOWN
<ul style="list-style-type: none">*Bring everyone indoors/no outdoor activities*Lock all perimeter doors*Increase situational awareness*Business as usual	<ul style="list-style-type: none">*Lock ALL doors*Lights out*Move away from sight*Maintain silence
EVACUATION	SHELTER
<ul style="list-style-type: none">*Leave the building to assigned location*Take attendance to account for all students	<ul style="list-style-type: none">*Lead safety strategy (tornado, hazmat, etc.)*Take attendance

INCLEMENT WEATHER

When the temperature “feels like” is at or below 20 degrees, or the weather conditions may cause the playground to be wet/icy, indoor recess would be held. We try really hard to have students outside whenever possible, so please ensure students dress appropriately.

SAFE2TELL

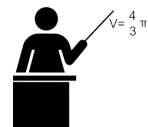
Safe2Tell is a way for individuals to anonymously report threats of individual safety, others’ safety or school safety. Threats reported can range from bullying, physical violence, unsafe conversations overheard, explicit threats or more. All calls will be taken seriously and investigated. Tips can be made through the Tip Line at 1-877-542-SAFE or online at www.safe2tell.org/supmit-tip.

SCHOOL CLOSING/DELAYS

When it becomes necessary to close the Fountain-Ft. Carson School District the announcement will be sent to parents via email and text message, as well as made over local television and radio stations. It is the responsibility of parents and guardians to check local media, email, and messages for potential delays or closings. **Please note that the Army occasionally closes the post of Ft. Carson while the School District remains open.** It is the parent’s responsibility to make child care arrangements for their children staying home or arriving home early due to emergency school closings. Please discuss these emergency arrangements with your child periodically.

Occasionally a two hour late start allows for the weather and roads to improve. During a late start, all bus pick up times and start times will be delayed 2 hours. The District will only hold classes if it believes it is safe to do so. If parents believe the conditions are not safe it is always the parent’s option to keep students home. The absence will be excused.

Instructional Information



PARENT TEACHER CONFERENCES

Conferences are scheduled for October and February for teachers and parents. Academic progress, strengths, areas of growth and behavior will be discussed. Teachers will occasionally request an additional conference. Parents are welcome to initiate conferences at any time through communication with classroom teacher.

PLANNERS

Planners will be used (in grades Kindergarten - Fifth) to assist students and parents with communication with the school and to increase responsibility and organization of each student. Students will write down learning targets as well as assignments. This is a great tool that can be used to discuss learning taking place in the classroom with your student.

PROGRESS REPORTS

Parents will be notified mid-way during each quarter to view grades for Kindergarten – Fifth. Parents have access and are encouraged to check Infinite Campus for any updates to your student's progress throughout the year. Please contact the front office for username and password information.

REPORT CARDS

Students are to meet local and state standards for promotion in grades K-5. The purpose of the report is to show student proficiency of these grade level standards. Students will receive a report card at the end of each quarter, four times a year. Other forms of communication will be sent home on a as needed basis.



School Board Policies

District Eight's Board policies directly affect the operations of individual schools. A complete listing of all [Board policies](#) can be found on the District's website. Individual schools provide specific guidelines for the day to day operation of the schools and are outlined throughout this document. If you have any questions regarding any of the policies or procedures, feel free to ask the building administrator.